

**PALATINE HILL WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**By Teleconference**  
**January 18, 2024**  
**5:00 P.M.**

The regular meeting of the Board of Commissioners convened by video-teleconference at 8:30 A.M. on Thursday January 18, 2024. The schedule was adjusted to an early start to accommodate agenda. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Leslie Goss	Ron Stevenson
Maya Klein	Roberta Allen
Laura Martin	Saidee McKay
David Veverka	Brian Ginter
	Matt Steidler
	Josh Soper

Leslie welcomed all to the meeting and which was followed by immediate discussion about an ice storm related gushing leak at a house on Military. Ron left the meeting to address the leak.

Leslie shifted the order of the Agenda to begin with item #6 Portland Water Sale Agreement discussion with Josh Soper of Beeery, Elsner & Hammond. Josh provided a brief overview of the status of the agreement and then walked through comments and questions from board members forwarded to Josh and Brian in advance of the meeting. Discussion ensued for approximately 50 minutes. The main point of concern is the 14 wheeled PWB customers supplied with water through PHWD system and related cost of service study, meter reading/billing and the 125A% cap on reimbursement to the district. Other issues included membership/participation in wholesale water managers group (WWMG), development of a Water Conservation Plan, records retention, and indemnity.

The Minutes of the December 19, 2023 regular meeting were read. Maya mentioned an edit to read that she also had questions about the wheeled water customers and pointed out two typos. Maya moved and David seconded approval of the Minutes as amended. The motion passed unanimously.

The general ledger and financial statements for January were not circulated in advance due to the ice storm and will be distributed to full board electronically next week with discussion/approval tabled to February meeting. General fund and Systems Development fund expense checks will be reviewed and signed by two board members and those actions will be ratified by full board in February. List of the checks written for General fund and/or Systems Development Fund in January will be attached with February meeting Minutes.

The financial statements for January were not circulated in advance due to the ice storm and will be distributed electronically next week with discussion/approval tabled to February meeting.

The Audit of Financials ending June 30, 2023 was not circulated in advance due to the ice storm and will be distributed ASAP. Board action on this will be on the February meeting agenda. Leslie requested confirmation that an extension for filing had been requested.

DISTRICT UPDATE:

Ron reported that paving to finish the Vacuna project and address other long needed small repairs including those on Summerville had been completed just prior to Christmas.

Ron and Matt provided an update on district response to myriad ice storm related events including loss of service to the upper zone customers for several hours Monday, January 15 due to loss of power and resulting loss of communications and faulty or no alarms between pump station, reservoir, and elevated tank as well as and frozen/cracked sensor lines at elevated tank. Ron spent many hours at all hours being on call to District residents experiencing loss of service and frozen/cracked pipes and resulting leaks. Throughout the ice storm, Dee closely monitored website and answering service to track and manage customer requests about shutting off or restoring water. Leslie posted information about service loss and frozen pipes at the ALERT section on the website homepage and on the neighborhood electronic bulletin board.

Leslie asked if problems experienced during the ice storm would be corrected with design and upgrade of new SCADA system scheduled for this budget cycle. Matt replied that no matter how good the system is, constant supply of power at all three sites is essential to the SCADA system working. Two additions to the SCADA design project should now include investigation of using an ultrasonic sensor and emergency power supply at all three sites. Matt also mentioned that the tank divers should fix the manual gauge in the tank on their next visit.

At Maya's suggestion, Leslie switched the order of Agenda to address Officer vote first and Board Member Resignation/Appointment to follow.

Leslie made a motion proposing a slate of Maya Klein as Chair and Laura Martin as Secretary for the Calendar Year 2024. David seconded the motion and the motion passed unanimously.

Leslie noted that as of January 21, she is no longer eligible to serve as a Commissioner of PHWD because she will not be an elector of the District as is required. She therefore offered her resignation effective immediately. She noted it has been an enormous privilege to work with current commissioners and Saidee, Dee, Brian and Matt as well as all and those who have gone before (Harlan, Neal, Bob, Ron, Jean, Paul, Mr Kennedy, Jim, Cheryl, and Robert) in service to the Palatine Hill Water District. She thanks all for what she has learned and for your grace and patience over so many years. Maya made a motion to accept Leslie's resignation. Laura seconded the motion and the motion passed with David as dissenting vote.

Maya thanked Carrie Gentry for her attendance at recent monthly meetings and confirmed that Carrie is willing to serve as a Commissioner to fill the vacancy created by Leslie's resignation. Maya made a motion to appoint Carrie Gentry to fill the vacancy at Position #1 effective immediately. Laura seconded the motion and the motion passed unanimously.

The meeting adjourned at 10:07 A.M. and the next meeting is scheduled for Thursday, February 15, 2024 at 9:00 A.M.

APPROVED:

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Commissioner

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Commissioner