

**PALATINE HILL WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**By Teleconference**  
**October 17, 2024**

The regular meeting of the Board of Commissioners convened by video teleconference at 9:03 A.M. on Thursday, October 17, 2024. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Brian Ginter
Maya Klein	Roberta Allen
Eric Mulligan	Saidee McKay
Laura Martin	Ron Stevenson
David Veverka	Matt Steidler
	Leslie Goss (member of the public)

The Minutes of the September 19, 2024 regular meeting were read. David moved to approve, and Carrie seconded approval of the Minutes. The motion passed unanimously.

General fund expense checks were approved for October 2024 for \$93,328.30. System fund checks were approved for October 2024 for \$5,832.00, written to Consor North America for \$4,688.50, RJS Services for \$650.00, and Industrial Systems for \$44.00. Attached is a list of the checks written.

The general ledger and financial statements for September 2024 were reviewed.

**DISTRICT UPDATE:**

Brian Ginter presented change orders #2 and #3. Change order #2 represents work to correct six water service connections that were noted to be coming off the fire hydrant laterals directly, as indicated during a walkthrough on September 20th. Trenchline has been directed to relocate these service connections to the water main, requiring a change order. If replaced with PEX as consistent with other projects, the cost is estimated at \$22,833.42. Change order #3 represents the additional cost of work on the fire hydrant at location 7 (Tryon Hill). The services could not be isolated, meaning that the work needed to replace the hydrant could not be completed at the scheduled time. Trenchline Excavation was on standby the entire day for an additional cost of \$3,354.40. Consor finds this reasonable, considering the extenuating circumstances. These additional change orders result in an overage on this project but would be covered in the budget line for miscellaneous improvements for the full fiscal year.

Laura moved to approve Change Order #2 and Eric seconded. The motion passed unanimously.

Laura moved to approve Change Order #3 and Eric seconded. The motion passed unanimously.

Brian Ginter reported that the Lead & Copper Inventory is complete and was submitted at the end of last week. The state has approved it. SCADA system upgrades will begin on October 28<sup>th</sup> and should not impact customers.

Maya mentioned three proposed dates for the public hearing in the Commons Room at Riverdale Elementary School: Tuesday, January 28, 2025, Tuesday, February 4, 2025, or Wednesday, February 5, 2025. Board members should email Maya if any of those dates do not work to be in attendance.

Brian Ginter presented proposed rate increase structure scenarios for the public hearing. The board gave feedback on the scenarios, asked questions for clarification, and explored the advantages, disadvantages, and effects on our customers. The consensus of the board is to keep increases steady to continue with scheduled system improvements and adjustments in Portland Water's projected wholesale rate increases. Brian will adjust his presentation with a base rate increase to cover a percentage of our revenue, along with tiered percentage increases, for a smooth customer experience at the November meeting for further discussion.

The meeting adjourned at 9:51 A.M. The next meeting is scheduled for November 21, 2024, at 9:00 A.M.

APPROVED:

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Commissioner

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Commissioner